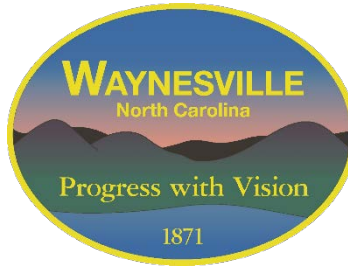


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## **ADVISORY COMMISSION MEETING**

**January 15, 2024  
5:30 PM**

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### **MINUTES**

In attendance were Eva Hansen, Mark Tongen, David Hyder, Megan Hauser, Jon Sears  
Absent: Nicole Kott, Chad Carver, Matt Diskin, Mandy Giust

Luke Kinsland, Director, staffed the meeting.

Call to Order: Eva called the meeting to order and welcomed members in attendance.

Minutes: Mark made the motion to accept the minutes without changes and Jon seconded the motion.

#### New Business:

- **Budget Planning** - Eva introduced the discussion requesting members engage in the following exercise: Consider its December 2024 and there is excitement regarding rumors of significant announcements to be made at the Rec Centers 25<sup>th</sup> Anniversary Celebration. Imagine the what the headline story in the media might be. The group then wrote their own ideas on post it notes which were collected to be collated and for sharing at the next meeting.

Before opening discussion to the group Luke shared his budget/revenue planning assumptions. The rec center revenues are up overall however, continue below the revenues prior to the pandemic. He will continue to focus on improving the revenues. Staffing remains a challenge. The town's revenue and budget projections for next year, with possibilities for Parks and Rec, is still being determined. He's been told the town's budget will be tight. He reviewed the current park system's budget/revenues and highlighted the current priorities listing what he believes are significant priorities to at least maintain and possibly improve the tennis courts. With the significant costs associated with projected capital projects of the town the funds for the next budget year it will be difficult to move forward on most of the capital improvement items in the current Master Plan.

Group discussion resulted in the prioritizing the creation of a new master plan. It was acknowledged this has been in discussion for the past few years and the current plan is

not only outdated, but more specificity is also needed. Group consensus was for Luke to begin now preparing an RFQ for selecting a consulting firm to determine the cost for the development of a new master plan to include site surveys. The recommendation included the goal be to begin the contract in this fiscal year and completing it during the coming year. David provided useful suggestions and Jon helpful information regarding potential future revenue. Luke agreed to communicate this recommendation to the town manager and request assistance from the Finance and Grants managers to identify funds. The Advisory will be focusing on pursuing other funding opportunities. Members agreed the issue that continues needing to be addressed is county revenue due to the significant percentage (over 60%) of Rec members and park customers who reside outside the town limits and the county's lack of funding since 2008.

Other Business/Chair's Comments:

- Luke announced a new Athletic Supervisor , James Brown, has been hired.
- Eva emphasized the main agenda item at next meeting will be discussion of the ideas shared on the post it notes from the last meeting and to incorporate into long term and short-term goals along with revenue/fund development.

There being no further business the meeting was adjourned

Chair's signature\_\_\_\_\_

Respectfully Submitted,  
Eva Hansen, Chairman